

Meeting Agenda / Minutes

Silver Stream Public School Council

Purpose:

- Agenda – To provide an outline of meeting agenda details.
- Minutes – To provide a recap of items discussed during the meeting.

MEETING INFORMATION

Date	March 6 th , 2018	Time	7:00 pm - 8:30 pm
Location	Library	Secretary	Reza Bordbar
Facilitator / Chair	Qusai Kanchwala / Reza Bordbar		
Attendees	Mrs. Yeates – Principal	Mrs. Yaghobian	Annie Haiying Wang *
	Annie Millares *	Deepshikha Swasoop *	Fiona Hongmei Li *
	Joann Pan	Kenneth Leung *	Robin Tian *
	Reza Bordbar *	Qusai Kanchwala*	Sulo Selvaganesh *
Regrets	Annie Yang *	Brian Lim *	Lisa Qiu Ling Yang *
	Michael She *	Nan Weng *	Wael Safwat*
Next Meeting Dates	1. April 17 th , 2018 Tuesday 2. May 22 nd , 2018, Tuesday 3. June 19 th , 2018, Tuesday 4. September 18 th , 2018, Tuesday		

* Council voting member for school year 2017-2018

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SECTION 1: AGENDA

Agenda	
1.	Opening (5 minutes)
2.	Principal's Report (15 minutes)
3.	Treasurer's Report (10 minutes)
4.	Sub-Committee Updates (20 minutes)
5.	Any other business (10 minutes)

1 HOUR AND 10 MINUTES

SECTION 2: MINUTES

Highlights and Decisions Reached		
Agenda Item	Discussion Highlights	Decisions Reached / Action Items
1. Principal's Report	<ul style="list-style-type: none"> - Mrs. Yeates presented the preliminary enrolment data. As of now, we are down by 25 which translate to loss of one class. Subject to change before new school year start - highlighted the kindness month to encourage anti girl-bullying-girls - explained what has been happening in teachers meeting and how they take it back to their class and implement the actions - Next month would be " Walk Through" class which would be focused on Modern learning and will engage students - Regional Parents Symposium on April 4 - Music Night May 7 - Primary musical Theatre performance practice start on March 27-28 and performance on May 10th - Teaming with Phoplo Community School in Nepal to give opportunities for students to acquire global perspective and sense of helping those less fortunate. - Notes will go to parents to collect items (Story books, crayons, story book , etc) 	
2. Treasurer's report	Fiona presented council account balance, \$33,614 as of March 6 th , 2018.	

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Highlights and Decisions Reached			
Agenda Item		Discussion Highlights	Decisions Reached / Action Items
3.	Sub-Committee Update	Cultural Night: Mrs. Yeates will investigate what nights would be available in April for Cultural activity night (i.e Bazar initiative by Pari) - If the above activities is not utilized, we will set another movie night in April. Progrant: Qusai will contact speaker and setup date for Pro Grant with regard Mental Health	Action Item: - Mrs. Yeates to find out date for Cultural Night - Qusai will contact speaker for Mental Health
4.	Donation	- Council approved \$500 donation for families in need - Council approved \$800 donation for school uniforms for Phoplo Community School in Nepal	
5.	Adjourn	8:30 p.m. – 1.5 hours	

New Action Items					
<i>NOTE: For Completed Action Items, place a (✓) next to the completion date.</i>					
Agenda Item		Action Item / Comments	Owner	Completion Date	(✓)
1.	ProGrant	Qusai will contact speaker for Mental Health	Qusai	Before the end of March, 2018	
2.	Cultural Night	Mrs. Yeates to find out date for Cultural Night ; Pari to work out detailed plan.	Pari	Before the end of March, 2018	

Previous Action Items – Closed					
Date/Agenda Item		Action Item / Comments	Owner	Completion Date	(✓)
1.	Movie Night	Qusai to send out the movie choices in February	Qusai	February	✓

Previous Action Items – Outstanding					
Date/Agenda Item		Action Item / Comments	Owner	Completion Date	(✓)
1.	Coordinate Lunch Volunteers	Set up a communication channel for volunteers to sign-up the dates for helping out lunches	Nan and Robin	On going	

Documents Distributed / Reviewed at Meeting (Attach where applicable)			
Document Name		Attachment / Description	Received From
1.	SSPS Council Meeting Agenda	2018-01-16 - SSPS Council Agenda.docx	Qusai
2.	SSPS Council Treasurer Report	Ending March 6 th , 2018	Fiona

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Appendix A:

SILVER STREAM SCHOOL COUNCIL

GROUP NORMS

Group Norms per School council constitution:

- **Respect, Trust, Acceptance, Caring, and Support each other.**
- **Positive Communications**
- **Start and End meetings on time**
- **Listen to Completion & Respond constructively**
- **Support...Challenge...Counter... decision making**
- **Appreciate alternative approaches and move forward**
- **Take Responsibility for actions**

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Appendix B:

Sliver Stream School Council Donation Summary 2017-2018

#	Category donated	Amount	Decision Made on	Details / Comments
1	Area rugs or ground pads for library	\$1200	October 17 th , 2017	For kids to sit down and read comfortably
2	Technology Cost Sharing	\$6,250	November 14th, 2017	School board will match \$6,250, for purchasing 41 Chromebooks
3	Kindergarten Outdoor Plan	\$5000	November 14th, 2017	For Kindergarten Outdoor facilities; share the cost with school.
4	Settlers of Catan	\$300	November 14th, 2017	For Kindergarten
5	Music Instruments	\$1000	November 14th, 2017	
6	Musical Theatre	\$1800	November 14th, 2017	Including Kindergarten kids too,
7	Books for Classroom	\$500	November 14th, 2017	For purchasing books in Scholastic fair.
8	Family in need	\$500	March 6th, 2017	
9	For Community School in Nepal	\$800	March 6th, 2017	For school uniforms for Phoplo Community School in Nepal
	Total	\$17,350		

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Appendix C:

Silver Stream School Council Donation Summary 2016-2017

#	Category donated	Amount	Decision Made on	Details / Comments
1	Books for classroom	1,000	November 15, 2016	For kids to read independently
2	Chick Hatching	240	November 15, 2016	For Kindergarten
3	Dance Program	2,000	November 15, 2016	For Grade-7 and Grade-8
4	Maker Space in the library	1,500	November 15, 2016	Purchase items for science, math, problem solving
5	Portable Chrome books for all grades (1-8)	9,000	November 15, 2016	Provide all classrooms grade 1-8; School board will fund the rest \$6250 through cost-sharing program
6	Portable Smart-board	4,000	November 15, 2016	for Kindergarten
7	Grade-8 graduation ceremony	3,000	November 15, 2016	
8	Families in need	500	November 15, 2016	
9	Yoga by professional instructor	2,880	November 15, 2016	3 sessions per class
10	ROM Edukits to support curriculum (Grade 4-6)	400	November 15, 2016	Hands on kits from the ROM that support curriculum
11	Movie License	400	November 15, 2016	For a year
12	Performing Arts Program	2,000	February 17, 2017	For Kindergarten – Grade 3
13	3D printer and initial printing material	2000	June 13, 2017	For science projects
	Total	\$28,920.00		

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Appendix D:

Sliver Stream School Council Donation Summary 2015-2016

#	Category donated	Amount	Decision Made on	Details / Comments
1	Benches	\$1,500	November 17 th , 2015	For "Buddy Bench" idea raised by students; council will pay up to \$1,500.
2	Pavement Marking	\$1,200	December 15, 2015	
3	Books for classrooms	\$670.75	November 2015	Approved up to \$1,000
4	1 Water Bottle Refilling Station	\$1,500	December 15, 2015	Council approved \$1,500 of \$2,500 cost
5	Starfall Website	\$189	January 26, 2016	
6	Permanent Score Board	5491.50	January 26, 2016	Council approved \$6000 as budget.
7	Technology Equipment	\$6,000	April 5, 2016	
8	Music Alive	\$500	April 5, 2016	
9	Science Materials	\$2,000	April 5, 2016	
10	Prologue Performance	\$1,500	April 5, 2016	
11	Welcome Kindergarten Pacakge	\$300	April 5, 2016	Welcome kit for Kindergarten family
12	Support For Family	\$600	April 5, 2016	
13	Winits Stickers/Materials	\$500	April 5, 2016	
14	Guest Speaker	\$1,000	April 5, 2016	Using critical thinking in Math
15	Grade 8 graduation Ceremony	\$4,000	April 5, 2016	For Grade 8 Students; need to verify the amount this year.
	Total	\$26915.25		

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Appendix E:

Silver Stream School Council Donation Summary 2014-2015

#	Category donated	Amount	Decision Made on	Details / Comments
1	Technology Equipment	\$13,177	October 28, 2014	For 6 LCD Projectors, 13 Laptops, 1 Mac Pro, and 10 iPads school year of 2014-2015.
2	Musical Events for school bands	\$500	December 02, 2014	To support two musical events, one is both Grade 7&8 and Grade 8 bands going to Newmarket and the other one is Grade 8 band going to Ontario music festival in Wonderland.
3	Grade 8 graduation Ceremony	\$4,000	Jan 13, 2015	For all 119 Grade 8 Students, around \$30 per person.
4	Staff Wish List	\$8,000	Jan 13, 2015	Equity and Inclusivity Presentations 400 for Kindergarten Skating 10 iPad Minis in total 10 speakers
5	Kindergarten Welcome package	\$300	March 31, 2015	For Kindergarten Welcome Night.
6	"Forest of Reading" book purchase	\$4000	May 12, 2015	"Forest of Reading" program, for both junior and intermediate students
7	Long Term Technology Equipment	\$13,000	June 2, 2015	15 iPads for 3 French teachers ~\$8,000 3 ceiling-mounted projectors ~\$3,000 Apple Desktop ~\$2,000
	Total	\$42,977		